

# Baltimore Soccer Club

## Rules of Club Operations

1. Head coaches and trainers are to be finger printed and have a State of Maryland background check performed at the coach's/trainer's expense.
2. It will be the parent's responsibility to determine if a child should play up in an age group.
3. Respective rosters of each team must be preliminarily set by August 1<sup>st</sup>, but a grace period of ten days (until August 10) is allowed to move players between two BALTIMORE SC teams with the approval of parents and both coaches. Thereafter only players new to the program can be added to a team. Any disputes will be brought to the Board for resolution.
4. Teams are expected to send a representative to each meeting. If a team misses more than two consecutive meetings, they will be contacted by the appropriate director. Missing more than three meetings in any given year is grounds for removal from the club. Representatives can be coaches, trainers, managers, or parents.
5. Teams suffering distress signals of breaking apart should contact the appropriate boys/girls director to seek help well before there is a chance of forfeiting games or hurting the reputation of Baltimore Soccer Club.
6. Unless otherwise agreed upon by the teams or approved by the Board, teams with the longest membership in the club will be considered the "A" team for those age/gender groups. Tryouts, when needed, will be held jointly by all teams in the age/gender groups.
7. Coaches expect a player to commit and adhere to the following guidelines:
  - a. The team's goals, welfare and success must come before those of any individual.
  - b. A player needs to consistently attend practice sessions and games, bringing/wearing proper equipment and being dressed and ready to go at the time specified by the coach
  - c. Players are expected to commit to the entire soccer season.
  - d. Players must be receptive to coaching and display positive attitudes.
  - c. Players are not permitted to smoke, drink, do drugs, nor speak profanities.
  - d. Players must accept responsibility for the care, return or replacement of all issued uniforms and equipment that is purchased by the club.
  - e. All financial obligations must be met in a timely fashion.
  - f. Players **must** respect teammates, referees and coaches.
  - g. Violation of any of these rules may be cause for dismissal from the team.
8. A coach has the responsibility for the following:
  - a. The selection of the team.
  - b. The determination of the style of play, including the offensive and defensive philosophy.
  - c. The teaching and instruction of sequential progression of skills at practice sessions.
  - d. The determination of who starts and how long a player plays in a contest.
  - e. The decision of who plays what position.
  - f. The establishment of team rules (as long as they do not violate and BALTIMORE SC bylaws or rules).
  - g. The selection of team captains
  - h. Communication of practice, games and transportation schedules.

- i. To assist the player with the college recruitment process.
9. All premier team U14 and older will play in premier leagues. Examples of these leagues include Colonial, Region 1, NCSL, WAGS, Delco, PAGS, MAPS/MSSL.
10. All teams must play in the Columbia Invitational Tournament. This tournament is held around Memorial Day.
11. The official colors will be red, black and white. Stripe3.com is the official outfitter of Baltimore SC. All teams must purchase uniform items through them.

## Baltimore Soccer Club

### Bylaws

#### Article I      Organization

1. The name of the organization is Baltimore Soccer Club
2. The seal of the Baltimore Soccer Club is (the patch)

#### Article II      Purpose

The purpose of the Baltimore Soccer Club (BALTIMORE SC) is to provide a safe, competitive soccer environment.

#### Article III      Membership

Membership shall be open to all teams who are in good standing in the general community and in the soccer community. Teams applying for membership in BALTIMORE SC will be interviewed by the Board at a separate, called meeting and then introduced to all teams at a stated general meeting.

#### Article IV      Meetings

A stated meeting of BALTIMORE SC will be held on the third Monday of each month at Loch Raven Recreation Center with the exception of December. Upon approval of the Board, meetings may be moved or postponed. The Corresponding Secretary shall email to every team in good standing a notice telling the time and place of each meeting.

The presence of a majority of the Board members shall constitute a quorum and shall be necessary to conduct the business of BALTIMORE SC.

Special meetings of BALTIMORE SC may be called by the President or Director of Club Development when they deem it is for the best interest of BALTIMORE SC. Notices of such meetings will be mailed emailed to the Board and/or teams as necessary at least ten days before the scheduled date set for such special meeting. Such notice shall state the reasons that such meeting has been called, the business to be transacted at such meeting and by whom it was called. A special meeting may be called by the President or the Director of Club Development at the request of at least 50% of the Board members and such a request must be made in writing at least ten days before the requested scheduled date. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

## Article V Voting

At all meetings, except for the election of Board members, all votes shall be by voice. For the election of Board members, ballots shall be provided and there shall not appear any place on the ballot that might tend to indicate the person who cast such a ballot. Team representatives are allowed one vote for each Board position running for election.

At any regular or special meeting, if the majority so requires, any question may be voted upon in the manner and style provided for the election of Board members. At all votes by ballot, the President of such meeting shall, prior to the commencement of balloting, appoint a committee of three who shall act as “Inspectors of Election” and who shall, at the conclusion of such balloting certify in writing to the President the results and the certified copy shall be maintained for one year by the Recording Secretary.

Changes to the Bylaws require approval by two-thirds (66%) of Board members present at a stated general meeting.

Changes to the Rules of Club Operations require a majority (51%) of Board members present at a stated general meeting.

Approval of new teams shall be by a majority (51%) of member teams present at a stated general meeting. Each team shall get one vote.

Voting via email will be allowed with the following notations:

1. No bylaw changes
2. No votes on contracts, unless the contract was discussed in a prior meeting.
3. No club admittance.
4. No elections.
5. No removal from office
6. Only one board member is needed to request that a vote be delayed to the next meeting.

## Article VI Order of Business

1. Roll Call – Establishment of a Quorum
2. Approval of Minutes. (Usually done by e-mail)
3. Order of the day
4. Old Business
5. New Business
6. Adjournment

## Article VII Board of Directors

The business of the club shall be managed by a Board of Directors. The Board shall consist of the following:

- Director of Club Development
- President
- Vice President of Operations
- Corresponding Secretary

Recording Secretary  
Marketing Director  
Boys Director  
Girls Director

The directors shall serve for a term of three years. One third of the directors shall be up for election each year. Each Team may nominated on person for each position up for election. The rotation schedule shall be as follows:

Year one

Director of Club Development  
Corresponding Secretary  
Boys Director

Year two

President  
Recording Secretary  
Girls Director

Year three

Vice President of Operations

The Board shall have control and management of the affairs and business of the club. Such Board members shall only act in the name of the organization.

The Board of Directors may make such rules and regulations covering its meetings as it may in its discretion determine necessary

Vacancies in the Board shall be filled by a vote of the majority of the remaining members of the Board for the balance of the term.

A Board member may be removed when sufficient cause exists for such removal. The Board may entertain charges against any Board member. The Board shall adopt such rules for the hearing as it may in its discretion consider necessary for the best interests of the organization. A vote of two-thirds (66%) of all board members is necessary for such action.

No Board member shall be compensated.

The President shall preside at all-meetings and shall have general charge and supervision of the club's business, affairs and property. In the absence of the President, moderation of the meeting will fall to the Vice President of Operations, and then to the Director of Club Development.

Article VII Duties of the Board

Director of Club Development  
Recruit new teams  
Spokesperson for the club

President

Oversees all board members to make sure they are following through with their responsibilities

#### Vice President of Operations

Oversees all activities that involve the entire club (fund raisers, tournaments, etc)

#### Corresponding Secretary

Maintain list of teams and coaches and email teams meeting notices, minutes, etc.  
Provide any correspondence of club business to outside entities.

#### Recording Secretary

Take minutes of meetings  
Put together the agenda of meetings  
Send meeting notices to board members  
Maintain Bylaw and Rules of Club Operations

#### Treasurer

Oversee all finances of the club

#### Boy Director

Representative to the board from the boys' teams  
Corresponds with individual teams as necessary

#### Girls Director

Representative to the board from the girl's team  
Corresponds with individual teams as necessary

#### Article VII Dues

The dues of the organization shall be \$100 per annum (August 31 through July 31) per team. Start up fees are due by September 1<sup>st</sup> for U14 and below teams and December 1<sup>st</sup> for U-15 and above. Fees may be used for marketing, patches, advertising, etc. Initial fee to enter the club will be \$250 and will cover the first year dues.